

Minutes  
Organizational Meeting  
April 1, 2019

Present: Mayor James Dunham

Trustees: Richard Phillips  
Dale Leiser (Face time: Myrtle Beach, SC)  
Robert Baumeister  
David Flaherty

Mayor Dunham called the Organizational Meeting to order at 6:02 pm.

Mayor Dunham presented the following appointments:

Deputy Mayor	David Flaherty
Clerk Treasurer	Nicole H. Heeder
Deputy Clerk	Carol van Denburgh
Records Officer	Jackie Bujanow
Budget Officer	Nicole H. Heeder
Village Attorney	Robert F. Fitzsimmons
Acting Justice	-----
Justice Court Clerk	Tina M. Puckett
Deputy Justice Court Clerk	Nicole H. Heeder
ZBA Member to (3/31/24)	Jerome Callahan
Chairman of the ZBA	David Sullivan
Planning Board Member (to 3/31/24)	Bruce Charbonneau
Recreation Commission Member (to 3/31/26)	Lynn Clark
Historic Preservation Member (to 3/31/24)	Roderic Blackburn
Code Enforcement Officer	Glenn Smith
Zoning Enforcement Officer	Glenn Smith
Fair Housing Officer	Glenn Smith
Title VI Coordinator	Glenn Smith
ZBA/Planning Bd. & Historic Preservation Comm., Attorney	Robert F. Fitzsimmons
Economic Development Director	Renee Shur
Village Historian	Ruth Piwonka
Fire Department Engineer	Peter Hunter

Depository National Union Bank of Kinderhook  
with maximum amount allowable on  
deposit \$2 million

Official Newspaper Hudson Register Star

Regular Monthly Meetings Second Wednesday of each month

Mileage Allowance 58 cents per mile

Member of Board of Directors  
Kinderhook Ambulance Protection  
District #1 Richard A. Phillips

**Committee Appointments:**

Mayor Dunham Personnel  
Streets Projects  
Street Maintenance/Cleaning  
Village Parking Lot  
Drainage  
Shade Trees  
Representative on Town of Kinderhook Trails Committee  
Representative on Town of Kinderhook  
Economic Development Committee  
Liaison to Historic Preservation Commission  
Title VI  
Safety Committee

Trustee Phillips Fire Commissioner  
Liaison to Town Board  
Liaison to Planning Board  
Policy Coordinator  
Liaison to Climate Smart Task Force  
Insurance  
Chairman of Safety Committee  
Liaison to Greenway Council & Hudson  
River Heritage  
Representative on Joint Emergency  
Planning Committee

Trustee Leiser Grants  
Water Commissioner  
Sewer Commissioner  
Commissioner of DPW  
Snow Removal  
DPW Garage  
Vehicle, Machinery and Equipment  
Leaf Pickup  
Sidewalks

Trustee Baumeister Bulletin  
Liaison to Recreation Commission

Street Lights  
Cable TV  
Landscape, Beautification and Decoration  
Celebrations  
Playgrounds

Trustee Flaherty, Deputy Mayor      Office Technology Coordinator  
Village Hall & Bandstand  
Refuse Collection  
Safety Committee  
Liaison to Zoning Board of Appeals  
Ground Water

Trustee Baumeister made a motion to approve the appointments presented by Mayor Dunham; seconded by Trustee Flaherty. All voted “aye”.

**Trustee Flaherty made the following Resolution:**

RESOLUTION FOR ADVANCE APPROVAL OF CLAIMS BE IT RESOLVED that the Treasurer is authorized to pay in advance of audit of claims for public utility services, postage and freight and express charges and credit card purchases. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

The Resolution was seconded by Trustee Leiser. All voted “aye”.

**Tentative Budget 2019/2020 Fiscal Year**

The Village Board is proposing to raise \$346,653.00 by village taxes resulting in the tax rate of \$2.35908 per \$1,000 of assessed value of a property. The Village Board is proposing to stay within the guidelines of the Office of the NYS Comptroller tax cap requirements. In using a Local Governments Property Tax Cap Formula to determine the village’s tax levy limit under the cap the Tax Base Growth Factor of 1.0055 and the Allowable Levy Growth Factor of 1.0200 was used in determining the village’s proposed tax levy limit.

Mayor Dunham made a motion to hold a Public Hearing for the Tentative Budget for the 2019/2020 fiscal year on Wednesday, April 10, 2019 at 7:15 pm; seconded by Trustee Flaherty. All voted: “aye.”

**Mileage Policy**

A motion made by Trustee Flaherty to adopt a mileage policy that allows reimbursement to anyone with preapproval of a department head to use their personal vehicle to attend a meeting or training only; a google map showing the distance driven is required with the submittal of a voucher for reimbursement at the IRS mileage rate set for the calendar year and to be used in the village’s upcoming fiscal year June 1<sup>st</sup> - May 31<sup>st</sup>; seconded by Trustee Leiser. All voted: Mayor Dunham “nay”

Trustee Phillips	“aye”	Trustee Baumeister	“aye”
Trustee Leiser	“aye”	Trustee Flaherty	“aye”

Trustee Flaherty made a motion to adjourn at the Organizational meeting at 6:15 PM; seconded by Trustee Baumeister. All voted “aye”.

Respectfully submitted,

Nicole H. Heeder  
Village Clerk/Treasurer